

Please complete application form and return to:

The Principal
Christian English Language Centre
Bridge House
24 Castle Street
Christchurch, BH23 1DT
Dorset, England
E-mail: English@celcuk.com



Name: _____

Address: _____

Tel/Fax: _____ E-mail: _____

Sex: Male / Female Date of birth: _____

Job: _____ Nationality: _____

What is your first language? _____

Level of English: Elementary Intermediate Advanced
(please tick)

Course:

 General English

 General English with Exam Preparation

 Teachers' Course

 Other (please specify) _____

Course Start Date: _____ Course End Date: _____

Please note: Courses begin on Monday. You should arrive on the Saturday afternoon/evening or Sunday before your course begins. You should plan to leave on the Saturday after it finishes.

Accommodation: Single Room Shared Room No Accommodation

How will you travel? Air Train Car Boat Bus

Please state the name of any discount/offer you wish to apply for: _____

Where did you hear about CELC? _____

Do you have any special needs?

Dietary: _____

Physical or Psychological: _____

Allergies: _____

I confirm that I have read and understood the terms and conditions below, and I am sending the enrolment fee of 60 GBP. This is not part of the course fees and is non-returnable.

Signed: _____ Date: _____ Passport no: _____

Our Bank Account is:

Christian English Language Centre
Lloyds Bank plc, PO Box 5
45/47 Old Christchurch Road
Bournemouth, BH1 1ED

Account No. 2359125
Bank Code No. 30-91-08
BIC Code: LOYDGB21045
IBAN Code: GB63LOYD30910802359125

- ⌘ Please quote your invoice number when you make your payment.
- ⌘ Unfortunately we are not able to accept credit cards at the moment.

Terms and Conditions

1. There is a non-returnable enrolment fee of sixty pounds (60 GBP), payable on application. This payment covers the cost of the first set course materials; it is not part of the course fees and should not be deducted when payment is made.
2. Full fees must be paid at least 4 weeks before the start of courses. For students who enrol less than four weeks before the start of their course, full fees must be paid when the invoice is received.
3. The school must receive the full payment for the course. Any bank charges must be paid by the student.
4. Fees are not normally refundable. We therefore advise you to take out medical, travel and cancellation insurance.* Fees are **ONLY** refundable:
 - If the Centre is unable to offer you a place on a course.
 - Visa refusal. In the event of visa refusal we will refund your course fees less a charge of £200. In such a case you must present the original document from the Entry Clearance Officer, giving the reasons for the refusal. You must inform the school at least two weeks before the start of your course. Without adequate proof of refusal no refunds will be given.
 - In exceptional circumstances. Any refund given will be at the discretion of the Directors of the school.
5. The Centre reserves the right to:
 - refuse an enrolment.
 - not provide tuition or accommodation if full fees have not been paid.
6. You must pay for any damage you cause accidentally or intentionally, either to the school premises or to your homestay accommodation.
7. The school may terminate a student's course in the case of serious misconduct or repeated absence without good reason.
8. All CELC courses are undertaken at the student's own risk. The Christian English Language Centre cannot be held liable for damage or accident to student's persons or property. Students are strongly advised to take out personal insurance* before attending courses.
9. The school reserves the right to cancel or change the dates, times, fees or any other details relating to courses at its discretion.
10. The Centre may offer a reduction to Missionary Candidates and full-time Christian workers. There is a minimum study period of four weeks. A reference from your church or mission organisation will be required before a reduction is considered.
11. If you have a complaint, please talk to one of the school directors, who will listen and take any necessary action. You are protected by the school's obligations as a British Council accredited member of English UK.
12. We collect your personal information in order to fulfil our contract with you. We do not disclose your information to third parties, except where necessary to comply with English law. We may use the details you provide in the future to contact you in order keep you informed about school news and services. Please write to us if you do not wish to receive this information.